

<b>Center Name:</b> Parkside Child Development Center		<b>Address:</b> 3248 A Isleta SW Albuquerque, NM 87105			<b>Phone:</b> (505)873-3426		
<b>License Number:</b> 143844	<b>Issue Date:</b> 05/15/2017	<b>Expiration Date:</b> 05/14/2018	<b>Type:</b> 3 Star FOCUS Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	123	Under Age 2:	67	Night Care:	0	Playground:	103
		Over 2:	63	Under 2:	16		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:	10:30 PM	10:30 PM	10:30 PM	10:30 PM	10:30 PM		
<b># of Classrooms:</b> 11	<b>Purpose:</b> Annual		<b>Date:</b> 03/13/2018		<b>Time:</b> 09:30 AM		
<b>Comments</b> Fire extinguishers expire March 2018.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS <u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent licensing survey. <b>Regulation:</b> 8.16.2.22A  <u>Corrective Action Plan</u> The center will post the missing item. <b>Date to be Completed:</b> 04/13/2018	Non-compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

**Center Name:**

Parkside Child Development Center

**License Number:**

143844

**Date:**

03/13/2018

**Administrative Requirements****Deficiencies**

Of the 21 children's records reviewed, 1 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

**Regulation:** 8.16.2.22E(1)(c)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure complete information and authorization is on file.

**Date to be Completed:** 04/13/2018

**Deficiencies**

Of the 21 children's records reviewed, 5 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

**Regulation:** 8.16.2.22E(1)(e)

**Corrective Action Plan**

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

**Date to be Completed:** 04/13/2018

**Deficiencies**

Of the 21 children's records reviewed, 1 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(1)(k)

**Corrective Action Plan**

Parents will be advised to sign the enrollment agreement. The center will review all children's records to ensure an enrollment agreement form is on file.

**Date to be Completed:** 04/13/2018

**Deficiencies**

Of the 21 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(2)(b)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

**Date to be Completed:** 04/13/2018

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<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 21 children's records reviewed, 2 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.</p> <p><b>Regulation:</b> 8.16.2.22E(2)(c)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.</p> <p><b>Date to be Completed:</b> 04/13/2018</p>		
<b>8.16.2.22 F PERSONNEL RECORDS</b>		Compliance
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>		Not Inspected
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<p><b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> Educators did not complete the following training within 3-months: Health and Safety Training</p> <p><b>Regulation:</b> 8.16.2.23B(2)(b)</p> <p><b><u>Corrective Action Plan</u></b> All educators, regardless of the number of hours per week, will complete the above listed training.</p> <p>The following staff members need to complete the required training: One educator need to complete Health and Safety Training</p> <p><b>Date to be Completed:</b> 04/13/2018</p>		Non-compliance
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>		Compliance
<b>8.16.2.24 B NAPS OR REST PERIOD</b>		Compliance
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Compliance
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		N/A
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>		Compliance
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>		Not Inspected
<b>8.16.2.24 L FIELD TRIPS</b>		Not Inspected
<b>Food Service</b>		

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<b>Food Service</b>		
<b>8.16.2.25 B MEALS AND SNACKS</b>	Compliance	
<b>8.16.2.25 C MENUS</b>	Compliance	
<b>8.16.2.25 D KITCHENS</b> <u><b>Deficiencies</b></u> The refrigerator in the infant room does not have a working internal thermometer. <b>Regulation:</b> 8.16.2.25D(6) <u><b>Corrective Action Plan</b></u> The center will obtain and place a working thermometer in refrigerator. <b>Date to be Completed:</b> 04/13/2018	Non-compliance	
<b>8.16.2.25 E MEAL TIMES</b>	Compliance	
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>	Compliance	
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>	Compliance	
<b>8.16.2.26 C MEDICATION</b>	N/A	
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>	Compliance	
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b> <u><b>Deficiencies</b></u> The vehicle used for transporting children is not clean inside and out. Bus NHX <b>Regulation:</b> 8.16.2.28C <u><b>Corrective Action Plan</b></u> The center will schedule cleaning. <b>Date to be Completed:</b> 04/13/2018 <u><b>Deficiencies</b></u> The vehicle used for transporting children does not have current registration. Bus PB9883 Corrected on site. <b>Regulation:</b> 8.16.2.28H <u><b>Corrective Action Plan</b></u> current registration will be obtained before bus is driven. Corrected on site registration expires 3/31/20 <b>Date to be Completed:</b> 03/13/2018	Non-compliance	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b> <u><b>Deficiencies</b></u> The Premises are not in good repair as evidenced by soap dispenser handle is cracked in Pre-k room 8. <b>Regulation:</b> 8.16.2.29A(1) <u><b>Corrective Action Plan</b></u> Repairs will be completed and a system for routine inspection of the center and premises will be established. <b>Date to be Completed:</b> 04/13/2018	Non-compliance	

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**Buildings, Grounds & Safety**

**Deficiencies**

The Premises are not in good repair as evidenced by the soap dispenser handle is broken in the boys restroom of the 3 & 4s restroom.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

**Date to be Completed:** 04/13/2018

**Deficiencies**

The Premises are not in good repair as evidenced by the girls toilet paper wall dispenser is broken in the 3 & 4s restroom.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

**Date to be Completed:** 04/13/2018

**Deficiencies**

The ceiling tiles in the Pre-K room are not clean as evidenced by stain in the ceiling tile by the window.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Cleaning will be completed and a schedule for routine cleaning will be established.

**Date to be Completed:** 04/13/2018

<b>8.16.2.29 B PEST CONTROL</b>	Compliance
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>  <b><u>Deficiencies</u></b> The center does not have emergency lighting that turns on automatically when electrical service is disrupted. Emergency lights were not operable at the playground exit door off of the hallway by the utility closet. Some of the emergency lights in the hallway were inoperable. <b>Regulation:</b> 8.16.2.29E(2)  <b><u>Corrective Action Plan</u></b> Emergency lighting will be installed. <b>Date to be Completed:</b> 04/13/2018  <b><u>Deficiencies</u></b> The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above the reading area in the school age room were inoperable. <b>Regulation:</b> 8.16.2.29E(2)  <b><u>Corrective Action Plan</u></b> Emergency lighting will be installed. <b>Date to be Completed:</b> 04/13/2018	Non-compliance

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<b>Buildings, Grounds &amp; Safety</b>		
<p><b>Deficiencies</b> The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights above the playground exit door in the 2s room was not operable. <b>Regulation:</b> 8.16.2.29E(2)</p> <p><b>Corrective Action Plan</b> Emergency lighting will be installed. <b>Date to be Completed:</b> 04/13/2018</p>		
<b>8.16.2.29 F EXITS AND WINDOWS</b>	Compliance	
<p><b>8.16.2.29 G TOILET AND BATHING FACILITIES</b></p> <p><b>Deficiencies</b> The toilet room for Toddler - (12 - 24 mo.) does not have toilet paper at a height accessible to children. <b>Regulation:</b> 8.16.2.29G(2)</p> <p><b>Corrective Action Plan</b> Supplies/dispensers will be relocated so they are accessible to children. <b>Date to be Completed:</b> 04/13/2018</p>	Non-compliance	
<b>8.16.2.29 H SAFETY COMPLIANCE</b>	Compliance	
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.29 J PETS</b>	Compliance	

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

Kia Kennedy 12:40

03/13/2018

Tamara Baca

03/13/2018

Surveyor: Kia Kennedy

Date

Facility Rep: Tamara Baca

Date